

# DOWNTOWN ONTARIO IMPROVEMENT ASSOCIATION

*The Downtown Community Benefit District Management Corporation*

## Downtown Ontario Improvement Association

### Interim Board of Directors Meeting, # 6

Thursday April 2<sup>nd</sup>, 2020 – 9:00 a.m.

PLEASE CALL IN TO PHONE NUMBER (515) 604-9094, Access Code 383-199-109#

## AGENDA

1. Call to Order & Introductions: President Rick Byrd
2. Approval of March 5th, 2020 Board of Directors minutes *Action Item*
3. Public comment, announcement, introductions
4. Introduction of Ismael Arias, Executive Director, start date
5. Overview of immediate tasks: Rick Byrd and Marco Li Mandri
  - a. IRS filing - done
6. Committee reports:  
*(Executive Committee)*
  - a. Initial Financial report/format *Action Item*
  - b. Richard Galvez memo
  - c. Addition of any new Board members *Action Item**(Civil Sidewalks)*
  - a. DMS Contract, recommendation from Committee to commence work sometime in April *Action Item*
  - b. Authorize Yossi, Marco, Brad, Rick and Ismael to enter into lease for maintenance office at selected site not to exceed \$500 per month *Action Item*
  - c. Report from OPD*(DISI Committee) William Rojas*
  - a. RFP for Creative agency (logo, website, colors, branding) – status. Authorize Committee to review responses and select vendor - 3 responses received *Action Item*
7. Next Board Meeting:

**BROWN ACT:** *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at Ontario City Hall. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes at 888 356-2726 at least 48 hours prior to the meeting. This is a call-in meeting allowable due to the Governor's State of Emergency on the COVID – 19 virus.*

Downtown Ontario Improvement Association  
c/o 1047 W Sixth Street, Ontario, CA, 91762  
(888) 356-2726